



## COMMEMORATIVE AIR FORCE

### GENERAL STAFF MINUTES

July 14, 2017

The Commemorative Air Force General Staff convened in a regularly scheduled meeting 8 a.m., July 14, 2017 at the Magnolia Hotel Dallas Park Cities, Dallas, Texas.

General Staff members participating: Philip Beegle; Deena Clausen; Dennis Fennessey; Mark Novak; Gerald Oliver; Kim Pardon; Doug Rozendaal; Dennis Schell; Randy Wilson

General Staff members not participating: Bob Lawrence

Others present: Stephan Brown, CEO; Adam Smith; Floyd Houdyshell; Steve Buss; Donna Blalack; Bill Shepard; RozeLyn Beck; David Oliver; Jim Lasche; Lawanda Strhan (a.m. only); Alan Brooks; Ray Kinney; Brad Pilgrim

#### **CALL TO ORDER**

Rozendaal called the General Staff meeting to order at 8:05 a.m.

#### **QUORUM CALL**

Rozendaal assured a quorum was present.

#### **MINUTES**

**Motion by Novak to approve the minutes of May 19, 2017. Second by Wilson. Motion approved without objection.**

**Motion by Clausen to approve the minutes of June 30, 2017 as amended. Second by Fennessey. Motion approved without objection.**

#### **American Airpower Heritage Flying Museum (AAHFM) Report**

Brooks made a report to the board on the status of the fleet.

Total Aircraft: 165  
Flying: 131  
Maintenance: 15  
Restoration: 17  
Storage: 2

The sale of the Moth Minor was discussed. The AAHFM Board will continue to explore possibilities.

### **Nominating Committee Report**

Kinney placed the names of the following in nomination for General Staff positions:

Kent Taylor

Stephen W. Barber

Jordan Brown

**For: Beegle, Clausen, Fennessey, Novak, Oliver, Pardon, Rozendaal, Schell, Wilson.  
Against: None. Motion passed.**

Rozendaal stated that when David Pasahow resigned from the board earlier in the year, he chose not to replace him due to concerns about interfering with the Nominating Committee's work. He then asked for a motion to appoint Stephen W. Barber to fill Pasahow's unexpired term, until Dec. 31, 2017.

**Motion by Wilson to appoint Stephen W. Barber to fill Pasahow's unexpired term.  
Second by Pardon. Motion passed.**

The board wished to include the General Staff nominees in the rest of the General Staff meetings in 2017 as observers.

### **MONITORING REPORTS**

#### **Financial Dashboard**

Houdyshell made his report. He stated that the line of credit is 2.5 million and it renews in Aug. for one year.

**Motion by Novak to extend the line of credit for one year. Second by Wilson. Motion unanimously approved.**

#### **CEO Report**

- Youth Protection Policy - Buss made a presentation to the board. The philosophy of the board is two-fold; keep kids involved and find acceptable risk and establish guidelines to mitigate risk if a situation occurred. The board asked that a communication to the members go out soon to state a "No Alone" policy to all Units and members. This policy is defined as no CAF member should be alone with a youth (under 18?) that is not a relative. Staff will come back to the board at a later date with a broader plan and guidelines.
- Headquarters (HQ) Process Mapping - Shepard reported on the progress. The board asked for HQ to come back with item by item actions for the points made in the consultant's report.

- Barton Cotton Update - Beck reported.
- 6802 Exemption - Oliver stated that the FAA had released an update to the 6802 exemption and gave a few details of the changes.
- *That's All, Brother* Update - Oliver reported.
- VIP/Oshkosh - Beck updated the board on the VIP activities planned for EAA AirVenture in July. She also shared that a D-Day e-blast in June brought in approximately \$50,000 into the project.
- National Airbase (NAB) Update - Smith reported on the activities related to fundraising and to community support. Recent meetings with the City, the Mayor, and Dallas Independent School District, plus potential funders, have all been very positive with regard to the possibility of adding an aviation high school to the NAB campus.

### **CAF Hall of Fame Nominees**

The board discussed nominees from the field and others.

**Motion by Beegle to nominate Bob West and Bob & Mildred Freeman as posthumous inductees and L. C. Buddy Cooksey and Bob Stenevik as living inductees. Second by Wilson. Motion unanimously approved.**

### **Profit Sharing Plan from Barton Cotton Funds**

Novak deferred this topic due to a plan before the Finance Committee by Oliver. Brown will work with Novak and Oliver on the plan.

Rozendaal asked that Clausen be added to the Finance Committee. She agreed to serve.

### **B-29/B-24 Squadron Proposal**

Agather was not able to be present so Oliver made the presentation to the board on his behalf. He asked the board to defer the interest owed on the B-29 loan for a period of time. The board pointed out that the request should have gone through HQ first and that the monies owed were not to the CAF but to the American Airpower Heritage Foundation (AAHF).

**Motion by Wilson to request that the AAHF defer the interest on the B-29 loan from July 1, 2017 to June 30, 2018. The deferred payment will be added to the end of the loan. Second by Clausen. For: Beegle, Clausen, Fennessey, Rozendaal, Schell, Wilson. Abstained: Novak, Oliver, Pardon. Motion passed.**

### **CFO Search Report**

Clausen and Fennessey reported they had finalized the job description and it had been seen by Houdyshell.

**Motion by Novak to authorized Brown to engage a search firm to hire a CFO based on the committee's recommendation. Second by Schell. Motion unanimously approved.**

The board went into Executive Session at around 5 p.m. The staff was dismissed.

**Saturday, July 15, 2017, 8 a.m.**

General Staff members participating: Philip Beegle; Deena Clausen; Dennis Fennessey; Mark Novak; Gerald Oliver; Kim Pardon; Doug Rozendaal; Dennis Schell; Randy Wilson

General Staff members not participating: Bob Lawrence

Others present: Stephan Brown, CEO; Adam Smith; Floyd Houdyshell; Steve Buss; Donna Blalack; Bill Shepard; RozeLyn Beck; David Oliver

**A motion brought forward from Executive Session was to appoint a CFO Search Committee made up of Clausen (Chair), Fennessey, Novak, Brown**

**Strategic Planning, Vision, Mission**

The board and HQ staff worked throughout the day, ending around 4 p.m.

**Other Business**

None

Ethics Statements were returned by Beegle, Rozendaal and Pardon.

**Motion by Oliver to adjourn. Second by Wilson. Motion approved without objection.**

Respectfully submitted,



Floyd S. Houdyshell  
Secretary/Treasurer